

Faith In Practice has a sponsorship program that is supported through our Volunteer Impact Fund (VIF). This fund is designed to support volunteers who need financial assistance in order to participate with a Faith In Practice mission trip. **Sponsorship through the VIF covers a portion of the trip fee.** Sponsorship monies cannot be applied to application fees, transit fees, flights, or any other cost incurred. Applying for sponsorship does not guarantee that sponsorship funds will be awarded.

**The following steps must be completed before the Sponsorship Committee reviews the request:**

- STEP 1:** The volunteer requesting sponsorship must first speak with their team leader to notify them of their intent to apply for sponsorship.
- STEP 2:** The team leader will speak to the volunteer about their role on the team, and the importance of Share The Mission. Please ensure the volunteer understands that **Share The Mission donations do not go toward the volunteer's trip fee.**
- STEP 3:** The volunteer is **required** to set up their personal Share The Mission fundraising page prior to submitting their request for sponsorship.
- STEP 4:** The team leader will send the Volunteer Request portion of the Sponsorship Application to the volunteer to complete and send the completed form to [teams@faithinpractice.org](mailto:teams@faithinpractice.org) no later than **45 days prior to departure.**
- STEP 5:** The team leader will complete the Leader Recommendation portion of the Sponsorship Application and submit to [teams@faithinpractice.org](mailto:teams@faithinpractice.org) no later than **45 days prior to departure.**
- STEP 6:** The Sponsorship Committee will review the Volunteer Request and Leadership Recommendation and will notify the candidate and team leader when a decision is made.
- STEP 7:** If sponsorship is granted, the volunteer will complete the Post-Trip Report form and submit it to [teams@faithinpractice.org](mailto:teams@faithinpractice.org) no later than **45 days after the end of the trip.**

**SPONSORSHIP WILL BE AWARDED BASED ON THESE CRITERIA:**

- The volunteer has set up their personal Share The Mission fundraising page.
- Overall programmatic and team specific need for the role.
- The recommendation letter from team leadership.
- The volunteer's written statement.
- The volunteer's past and present participation in the Share The Mission fundraising program.
- Post-Trip Report on file for sponsorship grants received in a prior season.
- The volunteer's financial need.
- Availability of funds.
- Sponsorship requests received after the 45-day deadline will be considered on a case-by-case basis.



## SPONSORSHIP APPLICATION: LEADERSHIP RECOMMENDATION

Your Name: \_\_\_\_\_ Volunteer Name: \_\_\_\_\_

Trip Name and Number: \_\_\_\_\_ \*Requested Amount: \_\_\_\_\_

What role will the volunteer fill on the team? \_\_\_\_\_

Discuss the option of paying the trip fee in installments and/or requesting sponsorship in the amount required to participate. As funds to support this mission are limited, we have asked the applicant to prayerfully consider the amount of the request, and request only what is truly needed to join the team.

*\* If the volunteer is seeking more than \$1,000 we ask the team leader to contact their staff contact to discuss.*

### CONCERNING THE ABOVE-NAMED APPLICANT:

**I AGREE** the volunteer fills a critical role for our team for which we do not have sufficient quantity.

**I AGREE** the volunteer is of sound character and embodies Faith In Practice's Guiding Principles.

**I UNDERSTAND** that requests submitted after the 45-day deadline will be considered on a case-by-case basis.

**I UNDERSTAND** that it is my responsibility to communicate with the volunteer to explain the sponsorship process and importance of the Share The Mission fundraising program. I understand that the volunteer applying for sponsorship must create their personal Share The Mission page before a sponsorship request can be submitted to the committee.

**I UNDERSTAND** that I must submit a brief statement (on the next page) regarding the volunteer's merit and the need for them on my mission team.

**I UNDERSTAND** that if sponsorship is granted, the volunteer must submit a follow-up report **within 45 days after the trip**. Failure to do so may result in ineligibility for sponsorship grants in subsequent trip seasons.

*Please read the above assertions and sign below to indicate your agreement with and understanding of all statements.*

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Signature

Date

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Printed Name



## **SPONSORSHIP APPLICATION: LEADERSHIP RECOMMENDATION**

### **WRITTEN STATEMENT**

Please express in writing below why it is important that the volunteer receive sponsorship, including a testament to the volunteer's character and why their participation in this Faith In Practice mission trip is valuable to your team and furthering Faith In Practice's mission to support underserved patients in Guatemala.